

**Ravenswood City School District
Business Office
Fiscal Year 2018-2019 Payroll Monthly Cut Off Dates**

Hourly, Overtime, Sub Time Cards:	Regular Time Sheets:	Pay Check Issue Date:
August 15 th , 2018	August 31 st , 2018	August 31 st , 2018
September 14 th , 2018	September 28 th , 2018	September 28 th , 2018
October 15 th , 2018	October 31 st , 2018	October 31 st , 2018
November 13 th , 2018	November 30 th , 2018	November 30 th , 2018
December 7 th , 2018	December 15 th , 2018 & December Timesheet (2 nd half of December - January 7th, 2019)	December 21 th , 2018
January 15 th , 2019	January 31 st , 2019	January 31 st , 2019
February 12 th , 2019	February 28 th , 2019	February 28 th , 2019
March 15 th , 2019	March 29 th , 2019	March 29 th , 2019
April 15 th , 2019	April 30 th , 2019	April 30 th , 2019
May 15 th , 2019	May 31 st , 2019	May 31 st , 2019
June 14 th , 2019	June 17 th , 2019 & June 28 th , 2019	June 17 th , 2019-(early release for regular 10 & 11 month employees). June 28 th , 2019 All other employees

***Note: All timesheets due by 5pm on the above deadline.**